

**State of Minnesota****District Court**

County

Judicial District: \_\_\_\_\_

Court File Number: \_\_\_\_\_

Case Type: \_\_\_\_\_

☐ In Re the Marriage of:\_\_\_\_\_  
Plaintiff / Petitioner

vs / and

\_\_\_\_\_  
Defendant / Respondent**Ex Parte Request and  
Affidavit in Support of  
Service Upon a Party****Request**

I, \_\_\_\_\_, request that the court order the public authority to  
 (Name)  
 serve moving papers on the other party, \_\_\_\_\_, by U.S. mail.  
 (Name of party to be served)

The above-entitled matter qualifies as a IV-D case as defined in Minnesota Statutes § 518.54, and pursuant to Minnesota Statutes § 518.255, subd. 2, I may request an order for service from the court.

**Affidavit**

I, \_\_\_\_\_, being first duly sworn, state the following reasons why an order for service on the other party should be granted.

1. I am unable to serve moving papers in a support proceeding and do not have access to the address of the other party because: (check one)

☐ there is a current protective order on file and the address is unavailable to me.

☐ the address is unknown to me and I have made reasonable efforts to locate the other party. (State what you have done in trying to find the other party.)

2. To the best of my knowledge, the other party is not represented by counsel.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Signature ( Sign only in presence of Notary or Court Deputy)

Print Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Telephone: (\_\_\_\_\_) \_\_\_\_\_

Sworn / affirmed before me this  
\_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_\_\_\_\_\_  
Notary Public/ Deputy Court Administrator